

## Mount Patricia Cemetery Association Policies

### Introduction

1. Mount Patricia Cemetery (MPC) serves the burial needs of all residents of Corner Brook & individuals affiliated with a Corner Brook local church. Residents outside the Corner Brook area may be accommodated when space is available.
2. A member of the Clergy or designated Lay Person must be present for every denominational interment.
2. (a) A representative from a funeral home must be present for every non-denominational interment.
3. A minimum of 48 hours notice must be given for all interment arrangements.
4. Provincial law states that human remains cannot be transported or interred without a burial permit and/or cremation certificate.
5. MPC complies with all Occupational Health and Safety Standards. Safety hazards including, but not limited to, fishing line, bottles, rocks, rail spikes, nails, open flammable items, etc. are not permitted in the cemetery.
6. All work at the cemetery must be carried out under the direct supervision of cemetery management.
7. Due to Occupational, Health & Regulations, the public are not permitted to bring any equipment (whipper snippers, mowers,, shovels, rakes, etc) into the cemetery without the approval of the MPC General Manager.

### Gravesites

8. MPC is a lawn type cemetery. Concrete, wood, wire or other types of enclosures or accents may not be erected in the cemetery.

9. All graves in the finished stage are to be level with the surrounding area.
10. Any item placed at the gravesite must be located on the headstone or close to the base at the front or back of the headstone. No pots or flowers are to be planted in a plot.
11. Plant hangers that are within the size requirements may be placed close to the front or back of a headstone. The General Manager must be consulted before placing a hanger. The maximum allowable dimensions for a hanger are 48" high and 24" wide. A maximum of 2 baskets are allowed on the hanger.
12. MPC and staff are not responsible for loss or damage to items placed on graves.
13. MPC will schedule an annual spring and fall clean up. Flowers and other personal items must be removed from the graves by October 1<sup>st</sup>. Any items remaining after this date that cause obstruction to the operations of the cemetery will be removed by the cemetery staff.
14. If any of these MPC policies are violated, the items will be removed by the cemetery staff. Until the items are removed, the plots will not be maintained.

### Plots

15. All plots must be paid for by the Executor or Administrator of the Estate. If the adjacent plot is required it must be paid for at the time of the initial burial.
16. At the time of initial burial a second, third, or fourth plot may be purchased.
17. Plots may be pre-purchased. Location of interment will be in the next available plot at the time of burial.
18. Each in-ground plot may be used for three (3) Human Remains: 1 traditional burial and 2 cremations OR 3 cremations.

Each cremation will be subject to an additional fee. Two cremains may be buried on an existing gravesite, provided the original Executor or Administrator of the Estate provides written consent for each subsequent burial.

19. A plot or columbarium niche may be returned to MPC for the original purchase price provided a proof of purchase is available. An administration fee will apply.
20. A plot or niche may be transferred to another party. The purchaser and Executor or Administrator of the Estate responsible for the plot must complete a Letter of Transfer and forward to MPC. An administration fee will apply.

### Monuments

21. The installation of monuments at MPC must receive prior approval from MPC General Manager.
22. All monuments placed at MPC must comply with the following regulations.
  - A. The maximum allowable size for monument bases are:
    - Single Plot – 42"
    - Double Plot – 92"
    - Triple Plot – 124"
  - B. In the Roman Catholic section, the maximum allowable height of the flat stone monument is to be 3½" from ground level.
  - C. In all other sections of the cemetery, the maximum allowable height of the monument is 36" from ground level.
23. A flat marker or footstone may be placed near the foot of the grave or against the front of the headstone. It must be flush with the ground with no base and no vase. The maximum allowable size is 24" x 12".
24. All outstanding accounts must be paid prior to the installation of any monument.

### Liners

25. Poly liners are required for all traditional burials.

### Winter Burials

26. Winter burials are carried out at MPC at no additional charge.

27. The Receiving Chapel/Vault may be used by MPCA members or others by making arrangements with the General Manager. All remains must be removed from the Receiving Vault by May 31<sup>st</sup>. All Receiving Chapel/Vault fees must be paid in advance.

### Annual Flower Services/Liturgies/ Cemetery Mass

28. Annual Flower Services, Liturgies, and Cemetery Mass are conducted by local denominations in consultation with MPC management.

29. Funerals will only be conducted with permission of MPC on dates scheduled for Flower Services, Liturgies, and Cemetery Mass.

30. A funeral may only be conducted in the morning if a Flower Service, Liturgy, and Cemetery Mass is scheduled for the afternoon. A funeral may be conducted prior to 4pm if a Flower Service, Liturgies, and Cemetery Mass is scheduled for that evening.

### Donations

31. MPC graciously accepts donations from the general public. Any donations made to MPC of \$10 or more will be collected and receipted by the MPC General Manager. Donations may be made at the MPC office, placed in the donation box at the cemetery entrance, mailed to MPC, or directed through church giving.

32. Receipts may also be provided for “In Kind” donations.

33. Real property may be donated to the cemetery if it meets government and cemetery guidelines. All donated items must receive prior approval from the MPC General Manager.

34. A bench may be sponsored by the donor through MPC and donated to the cemetery. Cost of benches may be shared by up to four donors with separate plaques installed on the bench. The General Manager must be contacted for approval and placement of the bench. All benches will be placed in storage during the fall cleanup.

### Safety/Proper Etiquette

35. Visitors enter the cemetery at their own risk and should exercise caution at all times. Visitors should walk close to the back of the monuments for both safety and respect. MPC is not responsible for any personal injury.



**Mount Patricia Cemetery**  
42 Northshore Highway  
P. O. Box 574  
Corner Brook, NL A2H 6G1

### **Office Hours:**

Monday to Friday  
8:30am—4:30pm  
(closed for lunch 12-1)

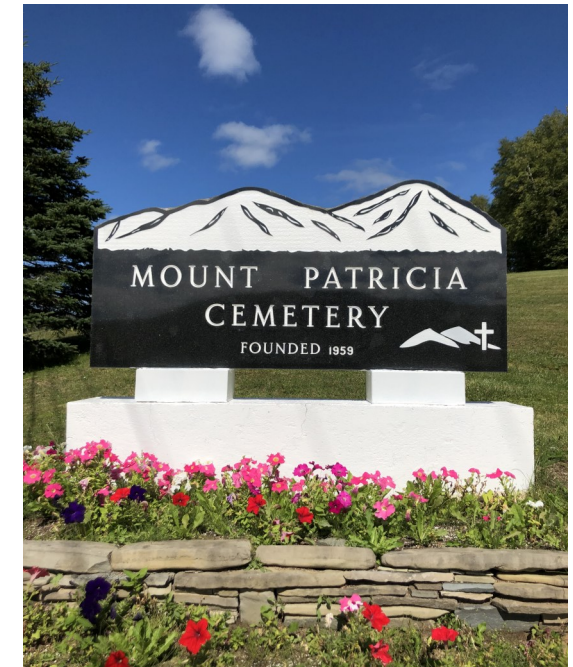
Denna Newman, General Manager  
Office:(709) 634-4774

Email: [info@mountpatriacemetery.com](mailto:info@mountpatriacemetery.com)  
[mountpatriacemetery.com](http://mountpatriacemetery.com)



**Mount Patricia Cemetery**

administered by the  
Mount Patricia Cemetery Association (MPCA)



# Policy Brochure

Revised  
November 2020

[mountpatriacemetery.com](http://mountpatriacemetery.com)